पत्रांक :– जे०के०(एस०बी०टी०ई०) 05 / 2018– 4298 / पटना, दिनांक :– 05.10.2023

प्रेषक,

डॉ० चन्द्र शेखर सिंह,
सचिव,
राज्य प्रावैधिक शिक्षा पर्षद,
टेक्नोलॉजी भवन, पटना–15.

प्रेषित,

सभी प्राचार्य,
राजकीय पोलिटेकनिक / राजकीय महिला पोलिटेकनिक /
निजी पोलिटेकनिक संस्थान, बिहार।

विषय :– ऐकेडमिक कैलेण्डर 2023–24 संशोधित–2 के प्रेषण के संबंध में।

महाशय,

उपर्युक्त विषय के संबंध में राज्य प्रावैधिक शिक्षा पर्षद, बिहार, पटना के द्वारा शैक्षणिक सत्र 2023–24 हेतु (संशोधित–2) ऐकेडमिक कैलेण्डर संलग्न करते हुए कहना है कि शैक्षणिक पंचांग के अनुसार सभी शैक्षणिक संस्थानों के छात्र/छात्राओं के पठन–पाठन में एकरूपता एवं क्लास रूम तथा बाह्य परिवेश में भागीदारी सुनिश्चित करने की कृपा करें, जिससे उनमें सीखने की क्षमता एवं आत्म विश्वास पैदा कर उन्हें भविष्य की नई चुनौतियों का सामना करने योग्य बनाया जा सके। पूर्व के संबंधित पत्र इस हद तक संशोधित समझे जाएँगे।

अनुरोध है कि शैक्षणिक एवं पाठ्य–सहगामी गतिविधियों का संचालन कराना सुनिश्चित करें।

अनुलग्नक :–ऐकेडमिक कैलेण्डर संशोधित–2।

विश्वासभाजन,

सचिव,
राज्य प्रावैधिक शिक्षा पर्षद,
बिहार, पटना।

05/10/23

jitendra(syst.)05-10-2023

Government of Bihar

State Board of Technical Education

ACADEMIC CALENDAR SESSION 2023

(ODD) SEMESTER (1st, 3rd & 5th)

Sl. No.	Name of Activity	Proposed Dates and Months
01	**Orientation Class of 1st Semester**	07 / 09 / 23
02	Commencement of 1st Semester class	14 / 09 / 23
03	Registration of 1st Semester	26 / 09 / 23 to 13 / 10 / 23
04	**Commencement of Academic Session 3rd & 5th Semester**	03 / 10 / 23
05	• Issuance of Library books • Preparation of Students detail & Lesson Plans in Teacher Diaries and Interaction with students by respective Teachers to discuss Course Outcomes.	03 / 10 / 23
06	Semester Enrolment of 3rd & 5th Semester	16 / 10 / 23 to 22 / 10 / 23
07	One day technical excursion of all classes	Minimum one in a semester. To be arranged as per institute calendar.
08	Verification of Lesson Plan compliance & Teachers Diaries by HOD's & Principal	Monthly
09	Display of attendance of students by faculties of all Branches	Every Month
10	Communication to Parents/Guardians of students regarding attendance record and Sessional	Monthly
11	Expert Lecturer	One Lecture per month per Branch
12	Webinars / Seminars / debate / quiz contest etc.	Every Saturday
13	Academic interaction of Principal with Faculty members and students	Every Saturday
14	**1st Class Test for (1st, 3rd & 5th)**	20 / 10 / 23
15	**Durga Pooja Festivals**	21 / 10 / 23 to 25 / 10 / 23
16	Display of 1st Class Test marks and identification of weak students for extra classes	06 / 11 / 23
17	**2nd Class Test for (1st, 3rd & 5th)**	09 / 11 / 23
18	**Diwali, Bhai Dooj & Chatt Puja Holiday**	10 / 11 / 23 to 23 / 11 / 23
19	Display of 2nd Class Test marks and identification of weak students for extra classes.	27 / 11 / 23
20	**3rd Class Test for (1st, 3rd & 5th)**	16 / 12 / 23
21	Display of 3rd Class Test marks and identification of weak students for extra classes.	19 / 12 / 23
22	**National Mathematics Day Celebration**	22 / 12 / 23
23	**Christmas Holiday**	25 / 12 / 23 & 30 / 12 / 23
24	**4th Class Test for (1st, 3rd & 5th)**	20 / 01 / 2024
25	Display of Class Test marks and identification of weak students for extra classes.	23 / 01 / 2024
26	Value Added Courses for the students	(NPTEL / MOOCS / CISCO / IT / KYP etc.) Throughout the Semester

Note: -

1. If the proposed date of certain activity happens to be a holiday, next working date shall be taken as date of activity.
2. Mentor for admitted students:
   Each faculty deputed as mentor for 15-20 students at the time of their admission shall be in continuous association with the students for their proper guidance in academics, training, placement etc.
3. Communicate the attendance status of each month to students and parents i.e., attendance if less than 75%.
4. Medical leave as per Medical Performa only.
5. The institute must ensure that proper record of all activities is maintained so that the same can be verified by the Board.
6. Emphasis to be given on the following activities for overall development of students:
   - Improving communication skills, soft skills, presentation skills, motivating Lecturers, organizing educational tours, trekking, rock climbing, rafting, mountaineering etc.
   - Organizing entrepreneurship development program, alumni meetings, industrial visits, career counselling, job fair, improving, pedagogy/teaching learning process etc.
   - Extra Classes for weaker students to reduce dropout rate and to improve pass percentage.
   - Women's Grievance Redressal & Counselling Cell.
7. Additional activities for Polytechnics:
   - Aadhar Card enrolment for all students and faculty
   - Institute level cultural and sports meet (As per Institute/State Calendar)
   - State level sports meet
   - To facilitate the students to get their passport issued
   - NSS Club, Startup Club, Student's club, IT Club.

5/10/23

Secretary
State Board of Technical Education
Bihar, Patna